

Virtual Paralegal vs In-House Paralegal.

Are you or your firm considering contracting a virtual (freelance) paralegal? If you have not considered it before, you might want to! A virtual paralegal can perform any task your in-house paralegal does. The biggest difference between hiring a freelance paralegal as opposed to an in-house paralegal is that you and your team receive the support you need when you need it without incurring any of the employment-related costs or liabilities that come with hiring a full or part-time employee. Whether you need assistance with a one-time task, with one case, or for an hour or two each day or week, a freelance paralegal can support your needs.

Your Business Needs	Freelance / Virtual Paralegal	In-House Paralegal
Professional and courteous client contact	✓	✓
Document production, court filings, etc.	✓	✓
A warm body in a chair in your office		✓
Coverage for vacation, sickness	✓	
Indefinite support/workload needs	✓	
No payroll taxes, unemployment insurance or worker's compensation	✓	
No office space	✓	
No paying for coffee breaks, office chit-chat, etc.	✓	
Cut overhead (no need for computer, desk, etc.)	✓	
No payment for sick time, disability or vacation time	✓	
No 401k or pension funding	✓	
No medical or dental insurance	✓	
No agency fees for temp hires	✓	
No training required	✓	
No advertising expenses	✓	
On call/pay when needed	✓	
No personnel conflicts / office drama	✓	
Maximize billable hours	✓	
Lower legal fees/increase client satisfaction	✓	

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